

To Our Current Messiah Families

January 2019

Enclosed, you will find the registration forms and the tuition rates for our 2019 Summer program and for our 2019 – 2020 School-year programs. We have also included a brief description of our programs. Please see Karen or Cathy if you have questions or would like additional information such as classroom calendars or daily schedules.

We will begin accepting registrations from current Messiah families on Wednesday, January 30th. All current families must register for the Summer and/or Fall programs if any child in the family is planning to attend. We will guarantee a position for all currently enrolled children whose registration forms and fees are returned by Thursday, February 7<sup>th</sup>.

On Thursday, February 7<sup>th</sup>, we will open registration to all new families. All registrations received after February 7<sup>th</sup>, will be accepted on a first come, space-available basis – regardless of your current enrolled or non-enrolled status. If your child will not be attending during the fall or the summer, please complete and return the attached tan form for our records.

### **Deposit and Registration Fees**

For each form returned, please enclose a \$100 non-refundable deposit to hold your child's space. This deposit will be applied towards your child's first week(s) tuition in each program. A \$50 non-refundable registration fee is also required for all Summer Pre-School and Day Camp children and for all new or returning 2019 – 2020 students.

#### **Examples:**

**1. If your child will be attending during the Summer, but not during the Fall:**

\$ 50 Non-refundable registration fee (\$75-within 2 weeks of start date)  
100 Deposit (applied to June 10th tuition)  
\$ 150 Total due with registration form

**2. If your child will be attending during the Fall, but not during the Summer:**

\$ 50 Non-refundable registration fee (\$75-within 2 weeks of start date)  
100 Deposit (applied to August 26th tuition)  
\$ 150 Total due with registration form

**3. If your child will be attending during the entire Summer and continuing through the Fall: (we waive the fall registration fee.)**

\$ 50 Non-refundable registration fee (\$75-within 2 weeks of start date)  
100 Deposit (applied to June 10th tuition)  
100 Deposit (applied to August 26th tuition)  
\$ 250 Total due with registration form

**4. If your child will attend for only part of the Summer, withdraw and then return in the Fall (Children are required to attend a minimum of four consecutive weeks including either the first day or last day of the summer term):**

\$ 50 Non-refundable registration fee for summer (\$75-within 2 weeks of start date)  
100 Deposit (applied to June 10th tuition)  
50 Non-refundable registration fee for fall (\$75-within 2 weeks of start date)  
100 Deposit (applied to August 26th tuition)  
\$ 300 Total due with registration form

### **Important Dates**

June 10	Monday	Summer Pre-School and Day Camp programs begin
August 16	Friday	Last Day of Summer Preschool and Day camp
August 26	Monday	Fall Open House 5:30-7:30pm
August 27	Tuesday	Fall Jr. Kdg./Kindergarten and Pre-School programs begin

**\*\* Summer calendar and field trip permission forms will be distributed in May.**

